

**Application for examination and phytosanitary certification of consignment of seeds for export**



Please read the General conditions set out on page 3.  
Please return completed forms to your local Fera Plant Health and Seeds Inspector, or the nearest Senior Plant Health and Seeds Inspector. Contact details for all our offices are available on the Fera website at: [www.defra.gov.uk/fera/contactUs/contactPlh.cfm](http://www.defra.gov.uk/fera/contactUs/contactPlh.cfm)

**SECTION 1**

1. Name of \*applicant(s)/Company and full postal address in BLOCK LETTERS (\*delete as applicable)

Postcode

Tel. no. (inc. national dialling code)

Fax no. (inc. national dialling code)

2. Address where consignment can be sampled and inspected (if different from 1).

Postcode

3. Date when seeds will be available for sampling and inspection

**SECTION 2 – Particulars of seed lots to be sampled**

Kind of seed (see note (e) on page 3) 4.	Variety 5.	Lot reference 6.	Size of lot 7.	Country where grown 8.	Test required 9.	Country of destination 10.

For Official Use			
Health	Weed	Orob	Other <sup>(1)</sup>
(1)State samples taken in Part 4 'Comments' overleaf			

Additional comments (see note (e) on page 3)

**SECTION 3 – Particulars of seed lots for export**

Name and address of consignee 11.	Point of entry 12.	State 'as above' if identical to Section 1			Number and type of bags and quantity 16.	No. of import permit – if applicable (see note (d) on page 3) 17.	Distinguishing marks 18.
		Kind of seed 13.	Variety 14.	Lot reference 15.			

19. Means of conveyance

20. Value (see note (c) on page 3)  £

**Declaration** (\*delete as applicable)

- \*1 / We hereby request The Food and Environment Research Agency to arrange for the examination of consignment(s) of seeds listed above and for the issue of such certificates as are prescribed by the Plant Health Regulations of the importing country.
- \*1 / We have read and accept the General Conditions as set out on page 3, and the scale of charges as laid down in the Export Certification Charges Explanatory Leaflet (PHE 1).

Signed \*by / or on behalf of the applicant(s) Status

Date

**Data Protection Act 1998**

Information provided will be used for the processing of your application. It can also be used to determine the eligibility of your crops for export. Details will be held in our computer system and may be used to compile statistics on activity in your sector and to inform Fera, Defra, other Government Departments or their appointed agents of the location of crops in emergency situations, such as pest outbreak. It may also be used by Fera for scientific research. Fera may be required to release information, including personal data and commercial information, on request under the Environmental Information Regulations, the Code of Practice on Access to Government Information or the Freedom of Information Act 2000. However, Fera will not permit any unwarranted breach of confidentiality nor will we act in contravention of our obligations under the Data Protection Act 1998. Fera or its appointed agents may use the name, address and other details on your application form to contact you in connection with occasional customer research aimed at improving the services that Fera provides to you.





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# General Conditions

- Fera reserves the right to refuse any application for inspection or for the issue of a certificate without giving any reason for the refusal.
- No liability shall attach to Fera or any of its officers for any delay in granting or failure to grant a certificate or any delay in inspecting or failure to inspect or non-delivery, delayed delivery or mis-delivery of any documents. Inspections will be carried out and certificates will be issued only on the understanding that no liability shall attach to Fera or its officers in any circumstances in respect of any inspections carried out or the issue or contents of any certificates and that Fera accept no responsibility for any resulting loss however caused.
- No guarantee is given by Fera that any certificates granted will comply with or meet the requirements of any foreign country or importer.
- Fera and its officers shall be entitled to rely upon the accuracy of all information supplied by or on behalf of an applicant for inspection or for the issue of a certificate.
- No certificate issued shall be used in respect of any seeds except those to which it relates.
- **Fees will be charged for examination and certification of consignments.** Details of the fees are given in a separate explanatory leaflet available from Fera. **DO NOT SEND ANY MONEY WITH THIS FORM** – an invoice will be sent to you later. Prompt settlement of this invoice will help to meet the overall cost of providing these services and may, therefore, affect the level of fees. Non-payment may result in the withholding of future services
- **Fera cannot undertake to deal with applications unless they are received at least seven clear days before the proposed date of despatch of the consignment. At least fourteen days notice should be given for consignments of pea and cereal seeds.**
- In case of any dispute English law shall apply.

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# Notes for Guidance

- (a) Samples taken from the consignment will be examined at the Fera Laboratories. Seed samples must be drawn by an officer of Fera.
- (b) Several countries require certificates based on an inspection of the growing crop from which the seeds have been produced. Details of the countries and the crops requiring this inspection may be obtained on request from Fera.
- (c) The value of consignment information is for statistical purposes only and will be regarded as commercial-in-confidence.
- (d) It is essential that Fera be informed of any special conditions of entry relating to the examination and certification of the consignment. Where an Import Permit has been received this should be forwarded to Fera with this application form.
- (e) Where the consignment consists of a number of types of packeted seeds for one consignee a list showing the number of packets of each variety and type of seed should be attached to the application form and the appropriate section of the form endorsed – see list attached.