

Application for Examination and Certification of Consignments of Plant Products for Export



Applicant's reference/
Purchase order No.

- Please read the general conditions and notes overleaf first.

Section I : Applicant's details

Use BLOCK letters.

1. Name of Applicant/Company

2. Address

Postcode Tel. No. Fax. No.

E-mail address

3. Consignment(s) is/are to be despatched on or about

Day Month Year

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Section II : Particulars of consignment

4. Name of Consignee

5. Address

Country

6. Description of plant products

7. Country where grown

8. Conditions (see note 8 (c) overleaf)

9. Number of import permit

10. Value of consignment (see note 8 (d))

11. Distinguishing marks

12. Means of conveyance

13. Point and country of entry

14. Quantity

15. Packages: number/type

Section III : Declaration

I/We hereby request the Food and Environment Research Agency (Fera) to arrange for the examination of the consignment(s) of plant products listed above and for the issue of such certificates as are prescribed by the plant health regulations of the importing country. I/We have read and accept the general conditions set out overleaf.

Signed by or on behalf of the applicant(s)

Name in BLOCK letters

Date

Section IV : For completion by the Fera Laboratory

The sample(s) submitted with this application may be certified as healthy, with the exception of the following (*delete if necessary*):

Date samples received Signature Date



General Conditions Relating to the Examination and Certification of Consignments of Plant Products for Export

1. Fera may on plant health grounds refuse any application for inspection or the issue of a certificate. A certificate will not be issued if Fera has reason to believe that any information supplied by the applicant is incorrect or inaccurate or if any conditions prescribed relating to the treatment or movement of material intended for export have not been complied with. Fera may also require an exporter to produce any information in connection with any plant product for export.
2. No liability shall attach to Fera or WAG, on whose behalf Fera issues certificates for exports from Wales, in respect of any loss or damage arising as a result of the issue or contents of any certificate or any delay in granting or failure to grant a certificate or non-delivery, delayed delivery or mis-delivery of any documents, whether negligent or otherwise. No guarantee is given by Fera or WAG that any certificates granted will comply with the requirements of any other country or importer.
3. Fera and its officers shall be entitled to rely upon the accuracy of all information supplied by and on behalf of an applicant for inspection or for the issue of a certificate.
4. No certificate issued shall be used in respect of any plant products except those to which it relates.
5. **Fees will be charged for examination and certification of consignments.** Details of the fees are given in a separate explanatory leaflet (PHE 1) available on the Fera website at: www.defra.gov.uk/fera/plants/forms/plantHealthForms.cfm. Do not send any money with this form – an invoice will be sent to you later. Prompt settlement of this invoice will help to meet the overall cost of providing these services and may, therefore, affect the level of fees. Non-payment may result in the withholding of future services.
6. In case of any dispute English law shall apply.
7. **Data Protection**
Information provided will be used for the processing of your application and can also be used to determine the eligibility of the plant material for export. Details will be held in our computer system and may be used to compile statistics on activity in your sector, which may be used by Fera, Defra, other Government Departments or their appointed agents. It may also be used by Fera for scientific research. It will also be used by Fera for administrative purposes.

Important notes

8. (a) Samples taken from the consignment will be examined at the Fera Laboratory.
Exporters should draw representative samples and send them together with this completed form to the following address:
**Dr Kelvin Hughes, Block 4, Room G11,
Fera,
Sand Hutton, York YO41 1LZ.**
- (b) **Sample packages must be clearly marked with the sender's name and address.**
- (c) It is essential that Fera be informed of any special conditions of entry relating to the examination and certification of the consignment. Where an import permit has been received this should be forwarded with the application form.
- (d) The value of consignment information requested overleaf is for statistical information only and will be regarded as confidential.
- (e) **Fera cannot undertake to deal with applications unless they are received at least seven clear days before the proposed date of despatch of the consignment.**
9. Further information on export certification including the completion and processing of this form is available from Fera. For contact details see our website at: www.defra.gov.uk/fera/contactUs/contactPIh.cfm
10. Trade in some plants is controlled internationally to safeguard wild species by CITES (Convention on International Trade in Endangered Species). If you want to know more about CITES contact:
Defra
Wildlife Licensing & Registration Service,
1/17 Temple Quay House,
2 The Square,
Bristol BS1 6EB.
Tel: 0117 372 8691
Email: wildlife.licensing@defra.gsi.gov.uk