

Application for Examination and Certification of Used Farm Machinery for Export



For Official Use Only

Reference _____

General Conditions

1. Fera may on plant health grounds refuse any application for inspection or for the issue of a certificate. A certificate will not be issued if Fera has reason to believe that any information supplied by the applicant is incorrect or inaccurate or if any conditions prescribed relating to the treatment or movement of the machinery intended for export have not been complied with.
2. No liability shall attach to Fera or any of its officers for any delay in granting or failure to grant a certificate or any delay in inspecting or failure to inspect or non-delivery, delayed delivery or mis-delivery of any documents. Inspections will be carried out and certificates will be issued only on the understanding that no liability shall attach to Fera or its officers in any circumstances in respect of any inspections carried out or the issue or contents of any certificates and that Fera accept no responsibility for any resulting loss however caused.
3. No guarantee is given by Fera that any certificates granted will comply with or meet the requirements of any foreign country or importer.
4. Fera and its officers shall be entitled to rely upon the accuracy of all information supplied by and on behalf of an applicant for inspection or for the issue of a certificate.
5. No certificate issued shall be used in respect of any machinery except those to which it relates.
6. **Fees will be charged for examination and certification of consignments.** Details of the fees are given in a separate explanatory leaflet available from Plant Health Division. **DO NOT SEND ANY MONEY WITH THIS FORM** – an invoice will be sent to you later. Prompt settlement of this invoice will help to meet the overall cost of providing these services and may, therefore, affect the level of fees. Non-payment may result in the withholding of future services.
7. The value of machinery: this information is for statistical purposes only and will be regarded as **commercial-in-confidence**.
8. **Fera cannot undertake to deal with applications unless they are received at least five clear days before the proposed date of despatch of the consignment from the machinery exporter's premises.**
9. In case of any dispute English law shall apply.

Please complete this form in **BLACK INK** and **BLOCK LETTERS**

Application details *(*delete as applicable)*

1. Name and address of *applicant(s)/Company

Postcode	

Telephone No.
(incl. national dialling code)

Fax No.
(incl. national dialling code)

2. Address at which machinery will be available for inspection (if different to 1)

Postcode	

3. Date when machinery will be ready for inspection

4. Date consignment(s) *is/are to be despatched on or about

Please complete particulars of consignment(s) overleaf

Declaration *(*delete as applicable)*

- *I/We hereby request Fera, to arrange for the inspection of the consignment(s) of machinery listed overleaf and for the issue of such certificates as are prescribed by the Plant Health Regulations of the importing country.
- *I/We have read and accept the general conditions as set out above, and the scale of charges as laid down in the Export Certification Charges Explanatory Leaflet (PHE 1).
- *I/We have read the Data Protection Act 1998 statement overleaf.

Signed by/on behalf of* the applicant(s)

Date

Please return completed forms to your local Fera Plant Health and Seeds Inspector, or the nearest Senior Plant Health and Seeds Inspector responsible for your area – addresses of all our offices are available on the Fera website at: www.defra.gov.uk/fera/contactUs/contactPlh.cfm



Particulars of consignment(s)**For Official Use Only**
PLANT HEALTH
INSPECTORS REPORT
If rejections are
made state reasons

Full description of machinery (including make and model) 1.	Distinguishing marks (e.g. engine number etc) 2.	Name and address of consignee (including country) 3.	Value of consignment (see condition 7 overleaf) 4.	5.

Signature of Plant
Health Inspector:

DOMERO ref:

Data Protection Act 1998

Information provided will be used for the processing of your application. It can also be used to determine the eligibility of your crops for export. Details will be held in our computer system and may be used to compile statistics on activity in your sector and to inform Fera Plant Health and Seeds Inspectors, Defra, other Government Departments or their appointed agents of the location of crops in emergence situations, such as pest outbreak. It may also be used by Fera for scientific research.

Fera may be required to release information, including personal data and commercial information, on request under the Environmental Information Regulations, the Code of Practice on Access to Government Information or the Freedom of Information Act 2000. However, Fera will not permit any unwarranted breach of confidentiality nor will we act in contravention of our obligations under the Data Protection Act 1998.

Fera or its appointed agents may use the name, address and other details on your application form to contact you in connection with occasional customer research aimed at improving the services that Fera provides to you.